



The Getty Conservation Institute



In collaboration with The National Archives of the Netherlands, ICOM-SEE and MNC ICOM

Teamwork for Integrated Emergency Management in South East Europe

A Museums Emergency Programme Education Initiative

COURSE INFORMATION DOCUMENT

BACKGROUND

The Southeast region of Europe has rich cultural resources but is still recovering from conflict and a spate of natural disasters. The region has a relatively well developed network of museums and recently a conference on the *Condition of the Cultural and Natural Heritage in the Balkan Region* was organized in Kladovo, Serbia, from 23 to 27 October 2006. The Conference, as part of the regional project on *Revitalisation of Cultural and Natural Heritage in the Balkan Region*, was jointly organized by National Museum in Belgrade – Department for Preventive Conservation “Diana” and the Archeological Museum in Đerdap and the National Committee of ICOM Serbia and Montenegro, at the initiative of the regional organization of ICOM for Southeast Europe (SEE).

In response to the needs expressed by museum professionals in the region, ICOM, ICCROM and the Getty Conservation Institute, in collaboration with UNESCO decided to share their expertise and experience in training and in emergency management to jointly develop and implement a course, Teamwork for Integrated Emergency Management (TIEM) in South East Europe. This project is organized in the framework of the ICOM Museums Emergency Programme (MEP)¹, in partnership with other expert institutions in the region.

OBJECTIVES

At the end of the course, participants will be able to:

- Use a systematic approach to identify, analyze, evaluate, mitigate disaster risks within their specific context and respond effectively to emergency situations.
- Use the terminology appropriately.
- Communicate risks more effectively within the professional and local community, including the local authorities/institutions.
- Propose and carry out a project to start or improve Integrated Emergency Management in their institution and local context, and to build a network of resources and expertise at the regional level.

COURSE STRUCTURE

The course focuses on the discovery, discussion, practice and implementation of the concepts underlying Integrated Emergency Management (IEM). The course strongly emphasizes communication and teamwork.

¹ For further details, visit: <http://icom.museum/mep.html>.

The course consists of three phases:

Phase 1: In an interactive workshop (19 November - 1 December 2007, Ohrid, Macedonia) participants study and practice various stages of IEM from risk assessment and mitigation to emergency planning and response.

Structure of the workshop:

- Module 1: Introduction
- Module 2: Disaster Risk Assessment
- Module 3: Mitigating Disasters
- Module 4: Emergency preparedness and response
- Module 5: Recovery and Rehabilitation
- Module 6: Emergency plans

The workshop schedule is provided as a separate document. Refer to Workshop schedule.

Phase 2: The workshop is followed by a Distance Mentoring Phase which will end on August 31, 2008. During this phase, participants will carry out their respective projects according to the calendar and plan of actions they have agreed upon. The course website will serve as a platform for reporting progress, exchanging information and developing further knowledge and skills. Instructors will serve as resources or 'mentors' to provide guidance as required.

Phase 3: Provided funding is available, the course concludes with a Review Meeting at the end of the Distance Mentoring Phase (summer-fall 2008, exact date, venue and programme to be decided).

PARTICIPANTS

The course participants are drawn from museums that demonstrated a willingness to undertake risk assessments and emergency planning within their institutions, and that made a commitment to devote staff time and any other available resources to this effort over the entire length of the project. The group of participants from museums is further enriched by two professionals involved in the development and teaching of museum studies or related programs.

Thus the group is composed of:

- Nine national or regional museums in Albania, Bosnia & Herzegovina, Croatia, Macedonia, Moldavia, Montenegro, Romania, Serbia and Slovenia. Each museum is represented by two staff members.
- One training institution from Serbia and one university with graduate programmes in Museum Studies from Croatia, each represented by one staff member. Their task is to explore possibilities of integrating IEM into their institutions' current and future training activities.

Refer to Participants' list and profiles.

TEAM OF INSTRUCTORS AND MENTORS

The team of instructors and mentors is composed of recognized professionals specialising in security, emergency and risk management, collection management, having both practical/theoretical experience and knowledge in the field of heritage conservation. They represent a broad international perspective in their fields of expertise, coming from ICCROM, GCI, ICOM and its regional and international committees and other professional associations. Refer to the Information on the Course team.

WORKING LANGUAGE

English will be our working language. The course team is available at all times to help in overcoming language barriers.

VARIETY OF TEACHING AND LEARNING ACTIVITIES

In order to draw upon and to develop the participants' learning and communicating skills, the course offers a variety of teaching and learning activities. The workshop includes a balance of illustrated lectures, practical work, study visits, group works, seminars and discussions. Most sessions promote interactive learning. The workshop features in particular a case-study specially selected for the course and a "Mini conference" at the end of the first week, which will include presentations from participants and the instructors' team.

A special project website will be used throughout the entire course. It will be a valuable resource of information and course materials and will provide the communication platform during the Distance Mentoring Phase.

PARTICIPANTS' CONTRIBUTION

The course will bring together a group of professionals from diverse backgrounds. The past experience and the challenges they face in their work will be an important contribution to the course content, and the exchange of experience, concerns and ideas is a major aim of this project.

COURSE EVALUATION SYSTEM

A formal course evaluation system is in development. It will address course content and approach as well as the learning environment. It will involve the participants and their institutions, the coordinating and teaching team, as well as the partners. It will follow course impact and outcomes well after the end of the event.