



DATA PROTECTION AGREEMENT

Within the framework of a Memorandum of Understanding ("Project") between ICCROM and the Partner(s), if activities involving the processing of personal data of natural persons ("Data Subjects") take place, these must be carried out in such a way as to ensure respect for the rights, fundamental freedoms and dignity of natural persons, with particular reference to the confidentiality and personal identity of such.

ICCROM has adopted a Data Protection Manual to ensure that the processing of personal data within ICCROM is carried out in compliance with the principles of lawfulness, fairness and transparency, by committing to their respect and support both internally by the staff, and externally by the recipients or third parties with whom ICCROM collaborates.

Considering the state of the art and the costs of implementing a Service/Project, as well as the nature, object, context and purpose of personal data processing, especially if of a particular nature, as well as the risks to the rights and freedoms of natural persons, the Partner undertakes to:

- Process personal data lawfully and fairly;
- Collect and process personal data only for specific, explicit and legitimate purposes, agreed with ICCROM and used in other processing operations in ways that are compatible with those purposes;
- Use accurate and, where necessary, up-to-date, relevant and complete personal data that does not exceed the purposes for which they are collected or subsequently processed;
- Keep personal data in a form that allows the identification of the Data Subject for a period of time not exceeding that necessary for the purposes for which they were collected or subsequently processed;
- Implement and maintain, throughout the duration of the Service/Project, technical and organizational measures to ensure a level of security appropriate to the risk of data breaches involving - accidentally or unlawfully - destruction, loss, modification, unauthorised disclosure or access to personal data transmitted, stored or otherwise processed.

With regard to the protection of Data Subjects, the Partner(s) will be responsible for:

- Ensuring that the natural person to whom the personal data relates, as well as the person with whom the personal data are collected, are informed in advance of the purposes and the methods of processing the data concerning the natural person, and have given their prior and valid consent when necessary;
- Allowing Data Subjects to exercise their rights in relation to the processing of personal data;
- Ensuring that its staff and collaborators entrusted with the task of processing personal data, or even using or viewing them occasionally, receive written "authorization for processing of personal data" ensuring the commitment of staff to confidentiality with regard to personal data processing, in particular with regard to data of a particular nature, and providing staff with specific instructions and specific training on personal data processing, ensuring that personal data are processed in accordance with this Data Protection Agreement (DPA).

This act will take effect from the date of its signature and will last until the revocation or termination of the processing activities related to the Service/Project.

The Parties guarantee each other that the data processed by each of them in execution of this DPA are subject to a specific verification of compliance of the processing of personal data with their internal policies or with the relevant legislation on personal data processing, committing also themselves to the optimal mutual cooperation in the event that one of them is the addressee of requests for the exercise of the rights of the Data Subjects that concern areas of treatment within the competence of the other party.

Date: _____

ICCROM

Partner(s)
