

DATA PROTECTION AGREEMENT

Under the Memorandum of Understanding between ICCROM and [the Other Party], any activities that involve processing the personal data of individuals ("Data Subjects") must be conducted in a manner that respects their rights, fundamental freedoms, and dignity, particularly regarding their confidentiality and personal identity.

ICCROM has adopted and implements a Data Protection Manual to ensure that the processing of personal data complies with the principles of lawfulness, fairness, and transparency. This commitment extends to both ICCROM personnel and beneficiaries of ICCROM's services and projects or third parties that collaborate with ICCROM.

Given the current state of technology and the costs associated with implementing the Service/Project, as well as the nature, objectives, context, and purpose of personal data processing, especially when it involves sensitive data, and the potential risks to the rights and freedoms of individuals, [the Other Party] agrees to:

- Process personal data lawfully and fairly;
- Collect and process personal data only for specific, explicit and legitimate purposes, agreed with ICCROM and used in other processing operations in ways that are compatible with those purposes;
- Use accurate and, where necessary, up-to-date, relevant and complete personal data that does not exceed the purposes for which they are collected or subsequently processed;
- Retain personal data in a way that permits the identification of the Data Subject for no longer than necessary to fulfil the purposes for which it was collected or later processed;
- Implement and uphold, for the duration of the Service/Project, technical and organizational measures that ensure an appropriate level of security against the risk of data breaches. This includes protection against accidental or unlawful destruction, loss, alteration, unauthorized disclosure, or access to personal data that is transmitted, stored, or otherwise processed.

Regarding the protection of Data Subjects, the [the Other Party] will be responsible for:

- Ensuring that Data Subject, as well as any individual with whom the personal data are collected, are informed in advance of the purposes and the methods of processing the data concerning the Data Subject, and have given their prior and valid consent when necessary;
- Allowing Data Subjects to exercise their rights in relation to the processing of personal data;
- Ensuring that its personnel and collaborators entrusted with the task of processing personal data, or even using or viewing them occasionally, receive a written "authorization for processing of personal data," guaranteeing the commitment of its personnel to confidentiality with regard to personal data processing, in particular with regard to data of a particular very sensitive nature, and providing its personnel with specific instructions and specific training on personal data processing;
- Ensuring that personal data are processed in accordance with this Data Protection Agreement (DPA).

This Data Protection Agreement will take effect from the date of its signature and the MoU to which it is an Annex.

The Parties assure each other that the data they process under this DPA undergoes a thorough review to ensure compliance with their internal policies and applicable data protection rules and regulations. They also commit to cooperating effectively with each other if one Party receives requests from Data Subjects regarding data processing matters that fall under [the Other Party]'s competence.

Date: _____

For the International Centre for the Study of the Preservation and Restoration of Cultural Property - ICCROM

Director-General

Date: _____

For [the Other Party]
